



WISC Sport Camp Policies

I. Program Policy:

WISC Refund Policy: All deposits, registration fees, and program fees are non-refundable and non-transferable. No credits will be given unless unusual circumstances/emergencies occur. To be considered for a credit, all requests must be made in writing with the required documentation attached. All requests will be handled on an individual basis and are subject to approval by WISC Management. If you or your child are removed from a WISC program/event due to safety/disciplinary reasons, there will be no credit or refund issued.

II. Medication Policy:

An *Authorization to Give Medicine* form is required for all prescription and non-prescription medicines. Medication shall be in the original container with the prescription label or direction label attached. Medication shall be labeled with the child's name, the name of the medication, the dosage amount, and the time or times to be given. If medication requires refrigeration the medication must be labeled appropriately. If the medication is to continue for 10 or more days, a letter from a physician is required.

III. Injury/Emergency Policy:

WISC will take every precaution to prevent accidents, but in case an accident or injury occurs all situations will be documented using the *Injury Report Form* and a copy will be provided to the parent/guardian. The WISC shall notify the parent immediately if a child is lost, has a serious injury, needs emergency care, or dies. The center shall notify the parent by the end of the day of any known significant injuries.

IV. Disciplinary Policy:

The priority of WISC Summer Camps is to provide a safe and enjoyable environment for every child. In order to keep WISC Summer Camps safer for everyone WISC coaches, teachers, counselors, and administrators need to focus their attention on the children and their safety. For this reason, WISC has established a disciplinary policy. The WISC Disciplinary policy will consist of a three strike system. The first strike will result in a visit to the WISC Administrative Office. The second strike will result in a one-day suspension from WISC Summer Camp. The third strike will result in expulsion from WISC Summer Camp.

Please Note: If your child is expelled from camp for disciplinary reasons the full tuition payment is required the day of expulsion. No exceptions!

Actions that warrant disciplinary action include the following:

1. Aggressive and/or physical contact with another child, coach, teacher, counselor, or administrator.
2. Verbal assault with another child, coach, teacher, counselor or administrator.
3. Vandalism to WISC property or anything that belongs to WISC.
4. Persistent disruption of any WISC activity or group to which they are assigned.
5. Any action causing a coach, teacher or counselor to focus their attention outside of where it needs to be: the children and the task at hand.
6. Disrespect towards any other child, coach, teacher, counselor or administrator.
7. Failure to follow the rules.
8. Failure to listen to the coach, teacher, counselor or administrator

WISC asks that you take the time to go over this Disciplinary Policy with your child(ren). WISC wants every child to have a positive, enjoyable experience this summer. This cannot be possible without establishing a safe and protected environment.



Blanket Permission Slip

Photography:

Occasionally, the opportunity will arise that photos may be taken of your child here at WISC. These photos would be used for local advertising as well as in WISC Publications.

I **DO GIVE** permission for photos of my child to be taken and used for the above stated purposes.

(Parent/Guardian's Signature)

(Date)

Photography Opt-Out:

I **DO NOT** give permission for photos of my child to be taken and used for the above stated purposes.

(Parent/Guardian's Signature)

(Date)

Medical:

In the event of an emergency, I give permission for WISC Staff/Volunteers to seek appropriate medical attention.

(Parent/Guardian's Signature)

(Date)

Allergies or Intolerance to Food, Medication or other Special Needs _____

Child's Physician _____ Phone Number _____

Names & Addresses of Two People to Contact if Parents CANNOT be Reached

Name _____ Phone # _____ Relationship _____

Name _____ Phone # _____ Relationship _____

Person (s) Authorized to Pick Up Child _____

Person(s) **NOT** Authorized to Pick Up Child* _____

The parent/guardian agrees to rules and regulations as described in all the camp policy guidelines.

Signatures

Parent or Guardian

Date

WISC Staff

Date